

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**January 14, 2020
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT: Josh Knelsen Reeve
Walter Sarapuk Deputy Reeve
Jacquie Bateman Councillor
Peter F. Braun Councillor
Cameron Cardinal Councillor
David Driedger Councillor
Eric Jorgensen Councillor (arrived at 10:05 a.m.)
Anthony Peters Councillor

REGRETS: Ernest Peters Councillor
Lisa Wardley Councillor

ADMINISTRATION: Len Racher Chief Administrative Officer
Carol Gabriel Deputy Chief Administrative Officer/
Recording Secretary
Byron Peters Director of Planning and Development
Fred Wiebe Director of Utilities
Don Roberts Director of Community Services/
Zama Site Manager
Jennifer Batt Interim Director of Finance
Dave Fehr Director of Operations
Grant Smith Agricultural Fieldman

ALSO PRESENT: Willie Wieler, La Crete Chamber of Commerce
S/Sgt. Jesse Gilbert, Fort Vermilion RCMP
Cpl. Mike Brown, Fort Vermilion RCMP
Greg Newman, Chair, Mackenzie Applied Research Association
Members of the public

Minutes of the Regular Council meeting for Mackenzie County held on January 14, 2020 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:03 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 20-01-001 **MOVED** by Councillor Braun

That the agenda be approved with the following additions:

- 4. c) Greg Newman, Chair – Mackenzie Applied Research Association
- 9. a) Fort Vermilion Skate Shack

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

3. a) Minutes of the December 10, 2019 Regular Council Meeting

MOTION 20-01-002 **MOVED** by Councillor Bateman

That the minutes of the December 10, 2019 Regular Council Meeting be adopted as presented.

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

3. b) Minutes of the December 18, 2019 Budget Council Meeting

MOTION 20-01-003 **MOVED** by Councillor Bateman

That the minutes of the December 18, 2019 Budget Council Meeting be adopted as presented.

CARRIED

Councillor Jorgensen arrived at 10:05 a.m.

3. c) Business Arising out of the Minutes

None

TENDERS:

5. a) None

**GENERAL
REPORTS:**

7. a) CAO & Director Reports for December 2019

MOTION 20-01-004 **MOVED** by Councillor Bateman

That the CAO & Director reports for December 2019 be received

for information.

CARRIED

**GENERAL
REPORTS:**

**7. b) Disaster Recovery Program (DRP) Updates
(Standing Item)**

MOTION 20-01-005

MOVED by Councillor Driedger

That the disaster recovery program update be received for information.

CARRIED

**AGRICULTURE
SERVICES:**

8. a) Policy ASB021 Weed Control

MOTION 20-01-006

MOVED by Councillor Braun

That Policy ASB021 Weed Control be amended as presented.

CARRIED

**COMMUNITY
SERVICES:**

9. a) Fort Vermilion Skate Shack (ADDITION)

MOTION 20-01-007
Requires Unanimous

MOVED by Councillor Bateman

That the Fort Vermilion Skate Shack located at Mackenzie Housing be advertised for sale.

CARRIED UNANIMOUSLY

FINANCE:

10. a) Bylaw 1165-20 Fee Schedule Amendments

MOTION 20-01-008
Requires 2/3

MOVED by Councillor A. Peters

That first reading be given to Bylaw 1165-20 being the Fee Schedule Bylaw amendment for Mackenzie County as AMENDED.

CARRIED

MOTION 20-01-009
Requires 2/3

MOVED by Deputy Reeve Sarapuk

That second reading be given to Bylaw 1165-20 being the Fee

Schedule Bylaw amendment for Mackenzie County.

CARRIED

MOTION 20-01-010
Requires Unanimous

MOVED by Councillor Braun

That consideration be given to go to third reading of Bylaw 1165-20 being the Fee Schedule Bylaw amendment for Mackenzie County at this meeting.

CARRIED

MOTION 20-01-011
Requires 2/3

MOVED by Councillor Cardinal

That third reading be given to Bylaw 1165-20 being the Fee Schedule Bylaw amendment for Mackenzie County.

CARRIED

FINANCE:

10. b) Forest Resource Improvement Association of Alberta (FRIAA) – Grant Approval

MOTION 20-01-012
Requires 2/3

MOVED by Councillor Bateman

That the 2020 budget be amended to include the Forest Resource Improvement Association of Alberta grant funding projects for:

- FRIAA Mitigation Study - West La Crete & Machesis Lake in the amount of \$60,000;
- FRIAA Vegetation Management - Zama Community Initiatives in the amount of \$142,170.

CARRIED

FINANCE:

10. c) Expense Claims – Councillors

MOTION 20-01-013

MOVED by Councillor Driedger

That the Councillor expense claims be received for information.

CARRIED

FINANCE:

10. d) Expense Claims – Members at Large

MOTION 20-01-014

MOVED by Councillor Jorgensen

That the Member at Large Expense Claims be received for

information.

CARRIED

OPERATIONS: 11. a) None

UTILITIES: 12. a) None

PLANNING AND DEVELOPMENT: 13. a) **Bylaw 1164-20 Land Use Bylaw Amendment to Rezone Plan 982 5937, Block 23, Lots 28 from Manufactured Home Subdivision "MHS" to Hamlet Residential 2 "H-R2" (La Crete)**

MOTION 20-01-015 **MOVED** by Councillor Braun

That first reading be given to Bylaw 1164-20 being a Land Use Bylaw Amendment to rezone Plan 982 5937, Block 23, Lot 28 from Manufactured Home Subdivision "MHS" to Hamlet Residential 2 "HR-2", subject to public hearing input.

CARRIED

PLANNING AND DEVELOPMENT: 13. b) **South of High Level Land Acquirement – FNC 201802106**

MOTION 20-01-016 **MOVED** by Councillor Bateman

That the land acquirement south of High Level be received for information.

CARRIED

PLANNING AND DEVELOPMENT: 13. c) **Isaac Dyck Subdivision Drainage Ditch (Part of NE 3-106-15-W5M) (La Crete)**

MOTION 20-01-017 **MOVED** by Councillor Driedger

That administration negotiate with the landowner for acquisition of the drainage ditch located at Part of NE 3-106-15-W5M in the Hamlet of La Crete.

CARRIED

PLANNING AND DEVELOPMENT: 13. d) **Development Statistics Report – January to December 2019**

MOTION 20-01-018 **MOVED** by Councillor Cardinal

That the development statistics report for January to December 2019 be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 10:48 a.m. and reconvened the meeting at 11:05 a.m.

DELEGATIONS: **4. a) La Crete Chamber of Commerce – Winter Road Conditions**

MOTION 20-01-019 **MOVED** by Deputy Reeve Sarapuk

That the winter road conditions discussion be received for information.

CARRIED

ADMINISTRATION: **14. a) Policy HR003 Workplace Violence and Harassment**

MOTION 20-01-020 **MOVED** by Councillor Braun

That Policy HR003 Workplace Violence and Harassment be approved as presented.

CARRIED

ADMINISTRATION: **14. d) Northern Alberta Elected Leaders (NAEL)**

MOTION 20-01-021 **MOVED** by Councillor Driedger
Requires 2/3

That the Northern Alberta Elected Leaders (NAEL) update be received for information.

CARRIED

ADMINISTRATION: **14. e) Council Meeting Dates**

MOTION 20-01-022 **MOVED** by Councillor Jorgensen
Requires Unanimous

That the following Council meetings be rescheduled as follows:

- Cancel the January 28, 2020 Committee of the Whole Meeting
- Change the February 11, 2020 Regular Council Meeting to

February 10, 2020

CARRIED UNANIMOUSLY

ADMINISTRATION: 14. f) Federation of Canadian Municipalities (FCM) Conference

MOTION 20-01-023 MOVED by Councillor Braun

That the following Councillors be authorized to attend the Federation of Canadian Municipalities (FCM) Conference on June 4 – 7, 2020 in Toronto, Ontario:

1. Reeve Knelsen
2. Councillor Braun
3. Councillor Jorgensen
4. Councillor Wardley
5. Councillor Driedger

CARRIED

ADMINISTRATION: 14. g) Alberta Environment and Parks Fisheries Management Engagement Session

MOTION 20-01-024 MOVED by Councillor Cardinal

That the Reeve and Councillor Driedger be authorized to claim honorariums and expenses for attendance at the Alberta Environment and Parks Fisheries Management Engagement Session on January 13, 2020 in Grande Prairie.

CARRIED

ADMINISTRATION: 14. h) Alberta Agriculture & Forestry – Farmer-led Research Engagement

MOTION 20-01-025 MOVED by Councillor Braun

That Councillor Jorgensen be authorized to attend the Alberta Agriculture & Forestry – Farmer-led Research Engagement session on January 17, 2020 in Grande Prairie.

CARRIED

DELEGATIONS: 4. b) Royal Canadian Mounted Police (RCMP) (11:30 a.m.)

S/Sgt. Gilbert and Cpl. Brown were in attendance to participate in

the discussion regarding the public cannabis consumption and the enhanced policing memorandum of understanding.

Reeve Knelsen recessed the meeting at 11:58 a.m. and reconvened the meeting at 12:45 p.m.

Councillor Driedger stepped out of the meeting at 12:45 p.m.

ADMINISTRATION: 14. b) Public Consumption of Cannabis Survey

MOTION 20-01-026 MOVED by Councillor Jorgensen

That the public consumption of cannabis survey results be received for information and that Mackenzie County follow the federal and provincial regulations regarding cannabis.

CARRIED

ADMINISTRATION: 14. c) Enhanced Policing Agreement – Memorandum of Understanding

MOTION 20-01-027 MOVED by Councillor Bateman

That the Memorandum of Understanding between Mackenzie County and the Royal Canadian Mounted Police (RCMP) for enhanced policing services be approved as distributed.

CARRIED

ADMINISTRATION: 14. i) La Crete Agricultural Society – Request for Letter of Support

MOTION 20-01-028 MOVED by Councillor Bateman

That a letter of support be provided to the La Crete Agricultural Society for their Community Facility Enhancement Program Grant for various La Crete Mennonite Heritage Village upgrades.

CARRIED

Councillor Driedger rejoined the meeting at 12:47 p.m.

ADMINISTRATION: 14. j) La Crete Recreation Society – Request for Letter of Support

MOTION 20-01-029 MOVED by Councillor Braun

That a letter of support be provided to the La Crete Recreation Society for the La Crete Outdoor Multi-Court Project (under the Community Facility Enhancement Program Grant) and the Wheel Chair Lift project.

CARRIED

ADMINISTRATION: 14. k) Kraft Hockeyville 2020

MOTION 20-01-030 MOVED by Councillor Jorgensen

That Mackenzie County support the La Crete Kraft Hockeyville 2020 initiative and provide a donation in the amount of \$2,000.00 with funding coming from the operating budget.

CARRIED

ADMINISTRATION: 14. l) Caribou Update (Standing Item)

MOTION 20-01-031 MOVED by Councillor Jorgensen

That the Caribou Update be received for information.

CARRIED

COUNCIL COMMITTEE REPORTS: 15. a) Council Committee Reports (verbal)

MOTION 20-01-032 MOVED by Deputy Reeve Sarapuk

That the Council Committee reports be received for information.

CARRIED

PUBLIC HEARINGS: 6. a) Bylaw 1156-19 Land Use Bylaw Amendment to Rezone Part of SE 02-106-15-W5M from Agricultural "A" to Rural Industrial – General "RIG" (La Crete Rural)

Reeve Knelsen called the public hearing for Bylaw 1156-19 to order at 1:18 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1156-19 was properly advertised. Byron Peters, Director of Planning and Development, answered that the bylaw was

advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning and Development, presented the following:

Mackenzie County has received a request to rezone Part of SE 02-106-15-W5M from Agricultural "A" to Rural Industrial – General "RIG" in order to accommodate an industrial subdivision.

The first step for the proposed development is to apply for a Land Use Bylaw Amendment prior to submitting a subdivision application due to this being the third subdivision off the quarter section. The Mackenzie County Land Use Bylaw (Bylaw 1066-17) permits two 10-acre subdivisions off a quarter section within an Agricultural "A" land use district. In order for the developer to subdivide this parcel off the quarter section, a Land Use Amendment application is required.

The applicant would like to rezone this 10-acre parcel to Rural Industrial - General "RIG" in order to accommodate a crop input distribution center. The crop input distribution center will consist of an office building, high-speed fertilizer blender and an AWSA seed and chemical storage warehouse.

The proposed development site is half a mile from the La Crete Airport. The Airport Vicinity Protection Area (AVPA) permits this type of development to be in close proximity to the La Crete airport. Within the AVPA, this development site is within the Outer Surface Area (OSA), which restricts height in the area. The proposed developments tallest point must be no greater than 362 meters. The proposed buildings will fit within this height restriction, as the blender will only measure 31.7 meters tall.

The proposed development site would not impede on the approach or take off area height restrictions that are set out in the La Crete Airport Development Plan. The area is half a mile to the south of the Obstacle Limitation Surfaces (OLS) transitional surface.

First reading was given on October 8, 2019.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. Council had the following questions/comments:

- Why do they only propose 66 meters and not to the end of the lot? Will it be a through road? This is what is required for sufficient access to the current proposed lot, it might become a through road in the future.
- In the Henry Enns subdivision there is a piece that no one wants to take responsibility for. They should be required to take it to the end of the lot.
- It won't affect the rezoning, however can be addressed a the subdivision approval.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1156-19. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1156-19. There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1156-19 at 1:23 p.m.

MOTION 20-01-033 **MOVED** by Councillor Braun

That second reading be given to Bylaw 1156-19 being a Land Use Bylaw Amendment to rezone Part of SE 02-106-15-W5M from Agricultural "A" to Rural Industrial General "RIG".

CARRIED

MOTION 20-01-034 **MOVED** by Councillor Driedger

That third reading be given to Bylaw 1156-19 being a Land Use Bylaw Amendment to rezone Part of SE 02-106-15-W5M from Agricultural "A" to Rural Industrial General "RIG".

CARRIED

PUBLIC HEARINGS: **6. b) Bylaw 1160-19 Land Use Bylaw Amendment to add the Hamlet Residential 2A (H-R2A) Zoning District to Section 9 of the Land Use Bylaw**

Reeve Knelsen called the public hearing for Bylaw 1160-19 to order at 1:23 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1160-19 was properly advertised. Byron Peters, Director of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning and Development, presented the following:

Administration has been approached by different developers in Mackenzie County to look into options for a zoning that would accommodate smaller, more affordable starter homes. Currently within the land use bylaw there is no zoning district that allows for smaller lots or setbacks that would accommodate such development.

The intention of Hamlet Residential 2A zoning district is to provide for a mix of medium and high-density residential forms to accommodate small lots within Hamlets.

First reading was given on November 27, 2019.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1160-19. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1160-19. There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1160-19 at 1:25 p.m.

MOTION 20-01-035

MOVED by Councillor Braun

That second reading be given to Bylaw 1160-19 being a Land Use Bylaw Amendment to add the Hamlet Residential 2A zoning district to Section 9 of the Land Use Bylaw 1066-17.

CARRIED

MOTION 20-01-036 **MOVED** by Deputy Reeve Sarapuk

That third reading be given to Bylaw 1160-19 being a Land Use Bylaw Amendment to add the Hamlet Residential 2A zoning district to Section 9 of the Land Use Bylaw 1066-17.

CARRIED

PUBLIC HEARINGS: **6. c) Bylaw 1163-19 Lane Closure Plan 142 0594, Block 34, Lot 8 and Lot 9 (La Crete)**

Reeve Knelsen called the public hearing for Bylaw 1163-19 to order at 1:25 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1163-19 was properly advertised. Byron Peters, Director of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Lane Closure. Byron Peters, Director of Planning and Development, presented the following:

Administration has received a request from a developer to purchase 4 meters of the public utility lane that is between Plan 142 0594, Block 34, Lot 8 and Lot 9. The Developer wishes to purchase this piece of land to amalgamate with Lot 8 to create a larger lot.

Administration would like to keep the northern 2 meters of the Lane in order to allow access to the future proposed park and to act as the utility right of way and as a drainage right of way.

The applicant must purchase the public lane from the County at market value and is responsible for all surveying costs. The market value of the land will be requested if Council, decides they are willing to sell the lane to the applicant.

As this is a "Lane" attached to the public roads and not a "Lot", this Bylaw requires the Minister of Transportation's approval.

The survey is a requirement for approval from Alberta Transportation. The surveyor requested that the wording in

the bylaw be changed to match the prepared plan to ensure the land titles office would register the lane closure.

First reading was given on December 10, 2019.

Reeve Knelsen asked if Council has any questions of the proposed Lane Closure. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1163-19. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1163-19. There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1163-19 at 1:26 p.m.

MOTION 20-01-037

MOVED by Councillor Braun

That Bylaw 1163-19, being a Lane Closure Bylaw to close the land between Plan 142 0594, Block 34, Lot 8 and Lot 9 for the purpose of consolidation, subject to a ten foot fenced walkway, be forwarded to the Minister of Transportation for approval.

CARRIED

DELEGATIONS:

4. c) Greg Newman, Chair – Mackenzie Applied Research Association (MARA) (ADDITION)

MOTION 20-01-038

Requires Unanimous

MOVED by Councillor Driedger

That Mackenzie County submit an application (if eligible) to the Western Grains Research Foundation (as the partnering body to receive the grant funding) in partnership with the Mackenzie Applied Research Association for the construction of an Agronomy Building.

CARRIED UNANIMOUSLY

Reeve Knelsen recessed the meeting at 1:41 p.m. and reconvened the meeting at 1:56 p.m.

**COUNCIL
COMMITTEE**

15. b) Municipal Planning Commission Meeting Minutes

REPORTS:

MOTION 20-01-039 **MOVED** by Deputy Reeve Sarapuk

That the Municipal Planning Commission meeting minutes of December 12, 2019 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. c) Agricultural Service Board Meeting Minutes

MOTION 20-01-040 **MOVED** by Councillor A. Peters

That the Agricultural Service Board meeting minutes of December 17, 2019 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. d) Community Services Committee Meeting Minutes

MOTION 20-01-041 **MOVED** by Deputy Reeve Sarapuk

That the Community Services Committee meeting minutes of November 6, 2019 and December 4, 2019 be received for information.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 20-01-042 **MOVED** by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

CARRIED

CLOSED MEETING: **17. None**

NOTICE OF MOTION: **18. a) None**

**NEXT MEETING
DATE:**

19. a) Next Meeting Dates

Regular Council Meeting
January 29, 2020
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

20. a) Adjournment

MOTION 20-01-043

MOVED by Councillor Jorgensen

That the Council meeting be adjourned at 2:27 p.m.

CARRIED

These minutes were approved by Council on January 29, 2020.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Lenard Racher
Chief Administrative Officer

